

Ellington in the Park

Location: 105th Street in Riverside Park
Billing Address: 22 Quapac Road, Blauvelt, New York 10913
Contact info: koren@ellingtoninthepark.com

EVENT CONTRACT

Event: Fall Welcome Back
Account: Columbia Business School
Contact: Suraag Srinivas
Phone: 4087573798
Email: SSrinivas26@gsb.columbia.edu
Address:
Event Planner: Koren Jones
Phone/Email: / koren@ellingtoninthepark.com

Date: Thursday, September 25, 2025
Time: 5:00 PM - 8:00 PM
Location: Downstairs Level
Event Type:
Guests: 200
GTD Guests:
Room Rental:
F&B Minimum:

SETUP**FOOD**

		Price	Total
1	CHARCUTERIE PLATTER Italian Salami, Pepperoni, Soppresata, Sharp Cheddar, Manchengo, Provolone, Cornichons, Fig Jam, Spicy Mustard, Sliced baquettes, crackers	\$375.00	\$375.00
1	MEDITERRANEAN PLATTER (one size) Hummus, Spicy Feta Dip, Marinated Olives, Nuts, Seasonal vegetables for dipping, Pita Bread	\$325.00	\$325.00
2	BRIE, FIG AND PROSCIUTTO CROSTINIA - 100 pieces	\$300.00	\$600.00

BEVERAGES

		Price	Total
400	TICKETS FOR APEROL SPRITZ HUGO SPRITZ COINTREAU SPRITZ WHITE AND RED WINE	\$11.00	\$4,400.00

OTHER ITEMS**ESTIMATED BILLING**

TAX EXEMPT. AS PER COLUMBIA UNIVERSITY'S TERMS AND CONDITIONS DATED JULY 15, 2019

		Total
Food		\$1,300.00
Beverage		\$4,400.00
Subtotal		\$5,700.00
Gratuity	15.0%	\$855.00
Administrative Fee	7.0%	\$399.00
Grand Total		\$6,954.00
Deposit Due		\$0.00
Estimated Amount Due		\$6,954.00

Client Signature

This section reserved for staff signature